

Vacancy notice:

Part-time Communications Assistant (20-25 hours/week)

Location: Vienna, Austria • **Starting date:** January 2026

About EANM:

The European Association of Nuclear Medicine (EANM) is the largest non-profit medical organisation for nuclear medicine in Europe. The EANM Executive Office runs the association and its activities, with the support of volunteers. Learn more at www.eanm.org.

Your profile:

You're organised, reliable and creative, enjoy working in an international team, and bring hands-on experience in communications, podcasting and content creation.

What you'll do:

- Support the Communications Team in producing content for EANM's channels (newsletters, social media, website, podcast)
- Help develop and produce EANM's first podcast
- Support promotional partnerships with medical associations and partner organisations

What you bring:

- Excellent command of English
- Experience in communications, social media, and content creation (preferably in a non-profit/medical organisation or international setting)
- Podcast skills/interest (planning, recording, editing, publishing; audio-editing software a plus)
- Strong organisation and attention to detail; ability to manage multiple deadlines
- Team player with a proactive, problem-solving mindset and creativity

What we offer:

- International, friendly and supportive workplace, and healthy work-life balance
- Possibility to work on meaningful projects with real impact
- Flexible home-office allowance
- Annual Vienna public transport ticket & MyClubs membership (covered after 3 months of employment)
- Salary according to the "Werbung & Marktkommunikation" collective agreement: minimum €2,321.20 gross/month (full-time equivalent), paid 14x/year. The final salary will be pro-rated and may be adapted depending on skills and experience.

How to apply:

Please send **your CV and a one-page cover letter (both in English)** to Jutta Peter at j.peter@eanm.org. Questions are welcome at the same e-mail address.

Early applications encouraged; interviews held on a rolling basis.

If you're ready to help shape the future of healthcare communication in Europe, we'd love to hear from you!